



Date: 07/24/2020

To: All ICON Nurses

Subject: Phone and computer use while at work

During these current times, it is especially important that personal use of the telephone and/or computers be kept at a minimum while on duty for ICON Health Services. Time on these devices for personal use takes away from patient care, patient assessment and monitoring and could affect patient safety. If personal use is required during the shift, it must be kept to a minimum and only as long as it takes to resolve an issue (1-3 min at maximum would be considered normal).

Thank you for your understanding.

A handwritten signature in black ink, appearing to read 'Garry Newton, RN', is written over the printed name.

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ICON Health Services